

**The Military Family Resource Centre (MFRC) is now hiring a:**

Early Childhood Educator (30-35 hours per week)

Monday – Friday

Hours: 8:30 am – noon and 1:00 pm – 4:30 pm

**Qualifications:**

- Early Childhood Education courses or equivalent education
- Understanding of the developmental needs of children ages 0 – 5 years
- Understanding of normative developmental theories
- CPR and first aid training
- Experience working with children
- Creative, energetic, and ability to work well with others
- Must clear a national criminal record check

**Assets:**

- Working knowledge of both French and English
- Valid driver's licence

**Job Responsibilities:**

- Provide supervision and guidance of daily, and special activities
- Assist in maintaining administration records
- Maintain day care supplies and equipment
- Assist with subsequent training
- Plan and develop childcare activity programs
- Arrange transition periods such as lunch and rest for children
- Diaper and feed infants and toddlers
- Discuss progress and problems of children at staff meetings
- Guide children in the development of proper eating, dressing and toilet habits
- Prepare and serve snacks
- Prepare craft materials and assist children to use them
- Provide opportunity for creative expression through the mediums of art, dramatic play, and music

Resumes with cover letter will be accepted until July 30<sup>th</sup>, 2010.

Only those successful in getting interviews will be contacted.

Starting wage \$12.00/hr.

Please send resume and cover letter to [Regan.Gorski@forces.gc.ca](mailto:Regan.Gorski@forces.gc.ca) or,

Attention: Regan Gorski

MFRC

P.O. Box 5000

Moose Jaw, SK

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